

“أطفالنا أمانة”  
“Our Children are the Greatest Treasure”



# طلب اشتراك بالمعرض

## EXHIBITION APPLICATION FORM

4 - 8 November 2025  
Doha Exhibition & Convention Centre

4 - 8 نوفمبر 2025  
مركز الدوحة للمعارض والمؤتمرات

Media Partners الشريك الإعلامي

Organizer المنظمون

العربية

The Peninsula

الشرق

الشرق للإدارة الإعلامية  
Al Sharq Media Management



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# Contracting & Reserving Spaces at the Exhibition

(Note: Please type or write legibly in BLOCKED or CAPITAL letters)

## APPLICANT'S INFORMATION:

مقدم الطلب:

Company Name: ..... اسم الشركة:

Company Address: ..... عنوان الشركة:

Company Phone: ..... رقم الهاتف:

Company Fax: ..... فاكس:

Company Email: ..... البريد الإلكتروني:

Company Website: ..... الموقع الإلكتروني:

Company Logo: Please send high resolution or vector file in pdf or ai format by email or CD.

شعار الشركة: يرجى إرسال الشعار بوضوح عالي أو ملف فكتور على PDF، أو ملف ai عبر البريد الإلكتروني، أو CD.

## CONTACT PERSON:

مسؤول التواصل:

Contact Person: ..... الاسم:

Position: ..... المسمى الوظيفي:

Mobile Phone: ..... رقم الجوال:

Email: ..... البريد الإلكتروني:

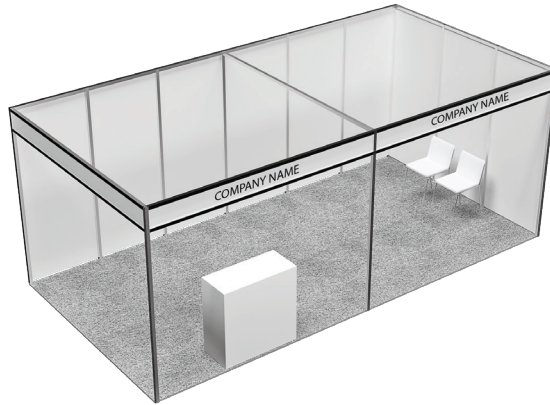
## PLEASE ATTACH THE COMPANY'S PROFILE

الرجاء إرفاق الملف التعريفي للشركة

## SHELL SCHEME 3D MOCK UP

تصميم ستاند 3D

- Counter (1)
- Chairs (2)
- Carpet
- Spotlight
- Fasia Name (No Logo)



- كاونتر (1)
- عدد 2 كراسي
- سجاد
- اضاءة
- اسم المشارك ( بدون شعار )

## BOOTH RENTAL:

قيمة تأجير المساحة:

TICKMARK YOUR OPTION	DESCRIPTION	RENTAL CHARGE PER SQM	SPACE BOOKING SIZE (MINIMUM 6X3M OR 18 SQM)	TOTAL (USD) (TOTAL SQM X RATE)
<input type="checkbox"/>	Special Location (Front Area) SPACE Only	USD 450 per sqm		
<input type="checkbox"/>	Space Only (no stand)	USD 400 per sqm		
<input type="checkbox"/>	Standard Shell Scheme (with ready furniture)	USD 450 per sqm		

Stand No:

Stand Size:

Total Rental Charges:

## TERMS & CONDITIONS:

### 1. Exhibitor/Sponsor

- 1.1 Complete the form and submit it on or before the deadline date (3 working days after selection of stand location). The Organizer reserve the right to decline applications received beyond the stated deadline.
- 1.2 Upon receipt, application will be examined to determine whether they satisfy the requirements for the exhibition. Organizer may request application to provide additional documents to further validate their suitability. Organizer reserve the right to accept or reject an application. The organizer reserves the right to cancel or rescind the booking of an exhibitor or ban an exhibitor from displaying products and service found to be objectionable for any reasons specified in the conditions which may be disclosed to the exhibitor. The exhibitor in question is liable to bear all the costs involved including booking charges.

### 2. Exhibits

- 2.1 The participant shall not exhibit any publicity material, whether in printed or visual form that is contrary to the teachings and tenets of Islam.
- 2.2 An exhibitor will not be allowed to display any obscene or visual or any other medium that blatantly infringe Qatari laws.

### 3. Payments

- 3.1 **Local Exhibitors:** A 50% advance payment is required upon submission of the Contract Application form. The remaining 50% balance must be guaranteed via post-dated cheque, dated one month before the exhibition.
- 3.2 **International Exhibitors:** Full payment (100%) is required via fund transfer upon submission of the Contract Application form.

Important: Please note that payments are non-refundable after booking confirmation.

<b>BANK NAME</b>	Qatar Islamic Bank
<b>ACCOUNT NAME</b>	Dar Al Sharq Media Management
<b>ACCOUNT NUMBER</b>	0111920130018
<b>IBAN</b>	QA14 QISB000000000 111920130018
<b>BANK ADDRESS</b>	P.O.Box : 559 Grand Hammad Street, Doha – Qatar
<b>BANK TEL</b>	+974-44409409
<b>SWIFT CODE</b>	QISBQAQA

### 4. Space Reservation

- 4.1 The organizer are the sole party to decide on matters pertaining to exhibitor admittance, such decisions are made unilaterally with applicant having no recourse to appeal.
- 4.2 Once stand allocations have been decided, the organizer shall notify the exhibitor of stand and remit the exhibitor's document, including an invoice for the remaining stand fees which must be paid by the exhibitor without delay, so that the stand can be occupied.
- 4.3 Copy of the company documents, including the following:  
Commercial Registration, Trading License, Establishment Card, Qatar ID for the authorized person for signatures shall be submitted to the organizer along with the contract.

### 5. Cancellation Policy

- 5.1 Should applicant cancels and renounce the right to occupy the space that was requested after definitive registration, they will be liable to pay the organizer the full rental fee, with applicant having no recourse to appeal.
- 5.2 Should stands considered as preferential sites be left open after allocation owing to withdrawal or inability to attend, the management of the exhibition shall proceed to allocate such spaces in accordance with the criteria mentioned.

5.3 The organizer reserve the rights to terminate the contract without prior notice should the exhibitor infringe or are known to have infringed any regulations as set forth in the conditions for participation or any other dispositions employed for this exhibition in particular. Termination of the contract immediately and close the exhibitor's stand if exhibited products do not generally correspond to the appropriate section, with the subsequent loss of all amounts paid by the exhibitor.

5.4 Authorization to remove the merchandise from the trade hall shall be granted by the management only after the exhibitor has paid all exhibition fees in full.

#### 6. Stand Installation, Assembly and Removal

6.1 Exhibitors using Shell Scheme Stands are obliged to respect the limits indicated by the metal profiles of the stand structure, as well as the standard lettering on the fascia, and shall not be allowed to place objects outside the limits of their stand, particularly in aisles, without previous authorization from the organizer

6.2 During the stand installation or assembly, all instructions set forth in this section and any other rules or regulations concerning stand assembly or removal issued at any time during the exhibition, must be observed in full.

6.3 In case where exhibitors do not comply with instructions concerning the removal of merchandise or accessories from their stands or the removal of installations assembled at their request in a period of one day from the date of closure, the organizer shall proceed to remove any such goods or installations and leave them in deposit. The exhibitor in question will incur all costs deriving there from. In such cases, the organizer shall not be held responsible for losses, damages or destruction by fire in respect of such goods or materials.

#### 7. Safety and Security

7.1 Exhibition of products that may conceivably endanger visitors, trade personnel or exhibitors is strictly prohibited.

7.2 The organizer reserves the right to inspect an exhibitor's installation at any time, in the presence of its staff or authorized personnel and must be acted upon immediately and with no recourse or possible appeal.

7.3 The organizer shall be entitled at any moment to ask an exhibitor to take any of their personnel off the premises in case of their conduct being considered inappropriate or unbecoming.

#### 8. Logistics

8.1 Logistics inside the venue will be handled through the Organizer for safety purposes. Meanwhile, logistics & handling fees will be bear by the participant.

#### 9. Force Majeure

9.1 Both parties are bound in case of any cancellation or delaying for any reason out of Organizer's will, no amount is refundable and no right to request any other payment for any immaterial damages.

9.2 Jurisdiction in the event of any dispute shall be for the Qatari courts and the Qatari law shall be applicable.

Note:

We have read and confirmed the instructions, rules and conditions stipulated above. We likewise agree to pay the total fees comprising the rental charges of the space booked and any other required costs. This application is binding once accepted by the organizer.

Authorized Person: ..... :المسؤول

Date: ..... :التاريخ

Signature: ..... :التوقيع

Company Stamp: ..... :ختم الشركة